

Galway Central School District  
Board of Education Work Session  
MINUTES  
Thursday, October 13, 2011

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**DRAFT UNTIL APPROVED BY THE BOARD AT THEIR NEXT MEETING**

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The work session began at 6:30 PM in the Large Group Instruction Room. All Board members were present except for Cheryl Smith.

Board Members Present: Janet Glenn, Nancy Lisicki, Thomas Rumsey, Dennis Schaperjahn,  
Joan Slagle, John Sutton

Board Members Absent: Cheryl Smith

Others Present: Kimberly LaBelle, Superintendent of Schools, Tammy Andrews, District Treasurer, Mike Rossi from West & Company, Rich LaRose and Keith Leal, Building Construction Managers, Peter Bednarek, Jr./Sr. High School Principal, teachers and parents. Robert Schofield, School District Attorney arrived at 8:15 PM.

#### Audit

Mike Rossi from West and Company presented the 2010-11 District audit. The management letter included recommendations in Trust & Agency, outstanding old checks and the Extra Classroom Activity Fund.

The Board and Mr. Rossi had a discussion regarding the current financial situation of the district. The audit finds the district in good financial standing in 2010-11 and 2011-12. Due to the potential loss of state aid, increasing expenditures, minimal fund balance and reserves to use, the district will need to reduce expenses in the range of \$800,000 to one million dollars. This will be an extremely daunting task.

#### Three Year Budget Plan

The three year budget plan was presented to the Board. The tool used to create the plan was from the NYS Comptroller's website. The plan shows revenues, expenditures, surplus (deficits) and fund balance.

The 2012-13 school year will present great challenges due to the increasing expenditures and loss of revenues into the district. The Board is facing three contract negotiations this year: the Galway Teachers Association, the Administrators Association and the Management Confidential. The Board continues their efforts on cost savings strategies.

#### Purchasing Policy and Regulation

Mrs. LaBelle highlighted the proposed changes to the Purchasing Policy and Regulation which were discussed at the previous meeting. These changes were noted and an updated copy will be available at the October 25<sup>th</sup> board meeting where there will be a second reading of the policy and regulation.

Planning for a Community Meeting

There will be a community meeting on November 9, 2011. The Board discussed the importance of getting information out to the community for the upcoming budget season.

Proposed plan:

- Review exit survey results
- Look at budget and economy trends across the State and uncontrollable costs
- Planning for the future – review of 3-year plan
- Contract negotiations - Galway Teachers Association, Administrators Association and Management Confidential
- Involvement of Board members
- Mrs. LaBelle will present a more detailed proposal at the October 25<sup>th</sup> Board meeting. The Board would like to be involved. A format will be proposed and discussed at the October 25<sup>th</sup> meeting. The focus should be simple and informative.

Stakeholder Groups

All Stakeholder Groups have met and good discussions have started. All three stakeholder councils are meeting on a regular basis. Each group has requested information which is being gathered through several different resources. Committees will present their findings and make recommendations to the Board in January.

Executive Session

Motion: John Sutton      Second: Thomas Rumsey      All voted aye.      Motion Passed 6-0  
To move into executive session at 8:50 PM to discuss specific personnel matters. Mr. Robert Schofield, School Attorney, was present during executive session.

Regular Session

Motion: Joan Slagle      Second: Nancy Lisicki      All voted aye.      Motion Passed 6-0  
To return to regular session at 10:24 PM.

Adjournment

Motion: Joan Slagle      Second: John Sutton      All voted aye.      Motion Passed 6-0  
To adjourn at 10:25 PM

*Respectfully submitted by Kimberly A. LaBelle*